

RISK ASSESSMENT FOR: Courts



KENT COLLEGE
CANTERBURY

✓	REASON FOR THE RISK ASSESSMENT
	To mitigate any risks associated with the activities that take place on this surface.

<p>This risk assessment is for:</p> <p>The students, staff and visitors using this facility.</p> <p>Completed by: Linden Lockhart</p> <p>Position: Director of Sport</p> <p>Signed: Linden Lockhart</p> <p>Date: 2/10/2025</p> <p>Next review due date: 01/10/2026</p>	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="background-color: #00b050; color: white; text-align: center;">4 Allow</td> <td style="background-color: #ffc000; text-align: center;">8 Mitigate</td> <td style="background-color: #ff0000; color: white; text-align: center;">12 Avoid</td> <td style="background-color: #ff0000; color: white; text-align: center;">16 Avoid</td> </tr> <tr> <td style="background-color: #cccccc; text-align: center;">3 Accept</td> <td style="background-color: #00b050; text-align: center;">6 Allow</td> <td style="background-color: #ffc000; text-align: center;">9 Mitigate</td> <td style="background-color: #ff0000; color: white; text-align: center;">12 Avoid</td> </tr> <tr> <td style="background-color: #cccccc; text-align: center;">2 Accept</td> <td style="background-color: #00b050; text-align: center;">4 Allow</td> <td style="background-color: #00b050; text-align: center;">6 Allow</td> <td style="background-color: #ffc000; text-align: center;">8 Mitigate</td> </tr> <tr> <td style="background-color: #cccccc; text-align: center;">1 Accept</td> <td style="background-color: #cccccc; text-align: center;">2 Accept</td> <td style="background-color: #cccccc; text-align: center;">3 Accept</td> <td style="background-color: #00b050; text-align: center;">4 Allow</td> </tr> </table> <p style="margin-top: 5px;">Likelihood</p> <p style="margin-top: 5px;">Severity</p>	4 Allow	8 Mitigate	12 Avoid	16 Avoid	3 Accept	6 Allow	9 Mitigate	12 Avoid	2 Accept	4 Allow	6 Allow	8 Mitigate	1 Accept	2 Accept	3 Accept	4 Allow	<p>Severity (S) 1-4</p> <p>Likelihood (L) 1-4</p> <p>Risk Rating (L x S)</p>
4 Allow	8 Mitigate	12 Avoid	16 Avoid															
3 Accept	6 Allow	9 Mitigate	12 Avoid															
2 Accept	4 Allow	6 Allow	8 Mitigate															
1 Accept	2 Accept	3 Accept	4 Allow															

Step 1:			Risk Ratings
Specify hazards or risks that may arise	Identify People Potentially at Risk	What Control Measures and Mitigation will be put in place to minimise any Risk	e.g 1 x 2 = 2 LOW RISK
Slips Trips & Falls	Staff, students & visitors	<ul style="list-style-type: none"> Member of staff to visually inspect the area and log any issues Cones used to mark off any potential hazards Areas to be tidied and clear of hazards once session finished by a member of staff. Tennis nets to be stored safely on side of courts during off season. 	4 x 2 = 8
Manual Handling	Staff, students & visitors	<ul style="list-style-type: none"> All staff to have completed manual handling training on Every. Tennis nets and netball posted to be moved only with the supervision of a member of staff. Netball posts must be removed from the ground and stored safely when other activity is taking place. 	1 x 4 = 4
Lone Working	Staff, students & visitors	<ul style="list-style-type: none"> All staff to have completed the lone working training on Every. 	1 x 4 = 4
Equipment Failure	Staff, students & visitors	<ul style="list-style-type: none"> Annual inspection to be carried out by Universal Services and any defects addressed. 	2 x 2 = 4
Unauthorised usage	Staff, students & visitors	<ul style="list-style-type: none"> All users of the facilities must be a member of the school during term time. Anyone who is not would be asked to leave 	4 x 2 = 8

		<ul style="list-style-type: none"> • Staff must have mobile phones for emergencies • Due to public access the courts need thorough inspection before students use. • Students use the courts unsupervised in the evenings. 	
Inappropriate Clothing or PEE	Staff, students & visitors	<ul style="list-style-type: none"> • The correct footwear must be worn at all times. This is the responsibility of the member of staff leading the activity. 	2 x 1 = 2
General Sports Activities	Staff, students & visitors	<ul style="list-style-type: none"> • Employees and pupils may become ill or injured. On site sports field First Aid provision will assist in mitigating against problems caused by delay 	2 x 2 = 4

Step 2: Action Needed/Comment	Responsible Person	Date Completed
Review the storage of tennis nets/equipment at the side of the courts. Investigate alternative options.	LM	December 24
Follow up on manual handling training for PE staff	LL	
Follow up on Lone working training for Tennis coach	LL	

Agreed by: Lara Wilkinson

Signed: Linden Lockhart

Title: Director of Sport

Date: 2/10/2025