



KENT COLLEGE
CANTERBURY

RISK ASSESSMENT FOR: Playing Fields

✓	REASON FOR THE RISK ASSESSMENT
	To mitigate any risks associated with the activities that take place on this surface.
	Movement between sites risk assessment

<p>This risk assessment is for:</p> <p>The students, staff and visitors using this facility.</p> <p>Completed by: Linden Lockhart</p> <p>Position: Director of Sport</p> <p>Signed: Linden Lockhart</p> <p>Date: 2/10/2025</p> <p>Next review due date: 01/10/2026</p>	<table border="1"> <tr> <td></td> <td style="background-color: #00b050; color: white;">4 Allow</td> <td style="background-color: #ffc000;">8 Mitigate</td> <td style="background-color: #ff0000; color: white;">12 Avoid</td> <td style="background-color: #ff0000; color: white;">16 Avoid</td> </tr> <tr> <td></td> <td style="background-color: #cccccc;">3 Accept</td> <td style="background-color: #00b050; color: white;">6 Allow</td> <td style="background-color: #ffc000;">9 Mitigate</td> <td style="background-color: #ff0000; color: white;">12 Avoid</td> </tr> <tr> <td></td> <td style="background-color: #cccccc;">2 Accept</td> <td style="background-color: #00b050; color: white;">4 Allow</td> <td style="background-color: #00b050; color: white;">6 Allow</td> <td style="background-color: #ffc000;">8 Mitigate</td> </tr> <tr> <td></td> <td style="background-color: #cccccc;">1 Accept</td> <td style="background-color: #cccccc;">2 Accept</td> <td style="background-color: #cccccc;">3 Accept</td> <td style="background-color: #00b050; color: white;">4 Allow</td> </tr> <tr> <td style="writing-mode: vertical-rl; transform: rotate(180deg);">Likelihood</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">Severity</td> </tr> </table>		4 Allow	8 Mitigate	12 Avoid	16 Avoid		3 Accept	6 Allow	9 Mitigate	12 Avoid		2 Accept	4 Allow	6 Allow	8 Mitigate		1 Accept	2 Accept	3 Accept	4 Allow	Likelihood									Severity	<p>Severity (S) 1-4</p> <p>Likelihood (L) 1-4</p> <p>Risk Rating (S x L)</p>
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Step 1:			Risk Ratings
Specify hazards or risks that may arise	Identify People Potentially at Risk	What Control Measures and Mitigation will be put in place to minimise any Risk	e.g 1 x 2 = 2 LOW RISK
Slips, Trips & Falls	Staff, Students & Visitors	<ul style="list-style-type: none"> • Close supervision at all times • Member of staff to visually inspect the area and log any issues • Cones used to mark off any potential hazards. • Area to be checked by staff member on duty • Areas to be tidied and clear of hazards once session finished by a member of staff. 	2 x 4 = 8
Manual Handling	Staff, Students & Visitors	<ul style="list-style-type: none"> • All staff to have completed manual handling training on Every. 	4 x 1 = 4
Lone Working	Staff, Students & Visitors	<ul style="list-style-type: none"> • All staff to have completed the lone working training and to be aware of any specific hazards in their area. 	4 x 1 = 4
Equipment Failure	Staff, Students & Visitors	<ul style="list-style-type: none"> • All kit manually checked BEFORE USE • Annual inspection to be carried out by Universal Services and any defects addressed. • All kit at the Moat/astro to be locked up and inspected every week. 	2 x 2 = 4
Unauthorised usage	Staff, Students & Visitors	<ul style="list-style-type: none"> • All users of the facilities must be a member of the school during term time. Anyone who is not would be asked to leave 	2 x 4 = 8

		<ul style="list-style-type: none"> • Staff must have mobile phones for emergencies • Due to public access the pitches need thorough inspection before students use. 	
Road danger when travelling to the Moat	Staff, Students & Visitors	<ul style="list-style-type: none"> • All pupils must be escorted by a member of staff at all times • All pupils informed of the dangers involved • The designated Zebra Crossing is the only point pupils are allowed to cross the road. 	3 x 2 = 6
Inappropriate footwear or PPE	Staff, Students & Visitors	<ul style="list-style-type: none"> • Appropriate sports specific shoes should be worn at all times. Dress shoes, flip-flops, sandals, open-toe and deck shoes are not permitted. • Shins pads, mouthguards and correct kit for sports played must be worn at all times. 	1 x 2 = 2
General Sports Activities	Staff, Students & Visitors	<ul style="list-style-type: none"> • Employees and pupils may become ill or injured. On site sports field First Aid provision will assist in mitigating against problems caused by delay. • On site medical centre for any minor or major injuries 	2 x 2 = 4

Step 2: Action Needed/Comment	Responsible Person	Date Completed
Follow up manual handling training with PE staff	LL	

Signed: Linden Lockhart

Title: Director of Sport

Date: 2/10/2025